

Planning and Research Committee
Faculty of Humanities and Social Sciences
Minutes of Meeting
April 20, 2023, 9:30 a.m.
Room AA-5014 (and via Microsoft Teams)

A meeting of the Faculty of Humanities and Social Sciences Planning and Research Committee was held Thursday, April 20, 2023, 9:30 a.m. J. Geck was Chair.

The following committee members were in attendance:

V. Forbes, Archaeology	M. Milner, GFO	K. Totten, Folklore
J. Geck, English	L. Swiss, Dean's Office	N. Welch, Linguistics
G. Kundhi, Economics		

Guests: CPC Co-Chairs, K. Simonsen, P. Dold

1. Approval of the Agenda

The agenda was approved as presented.

(Moved/Second: V. Forbes/N. Welch) Carried.

2. Approval of the Previous Meeting Minutes (March 24, 2023)

(Deferred from March 16, 2023.) Minutes of March 24 meeting approved as presented.

(Moved/Second: V. Forbes/N. Welch) Carried.

3. Proposed Amendment to By-laws

J. Geck welcomed CPC Co-Chairs, Dr. K. Simonsen and Dr. P. Dold to the meeting, who attended to discuss concerns of the PRC proposed amendment to Faculty Council Bylaws and what impact it may have on CPC. It was explained by PRC that the edits are to focus committee work and is also in response to the equity survey results. It was noted that lack of definition for PRC has resulted in being unable to do more, partially because of the of the current mandate. CPC Co-Chairs expressed concerns around deletion of "academic planning" when there is no other committee to do that work. CPC responsibility is on curriculum and programs (currently reviewing Language Study Requirements, CRW, iBA, and calendar proposals are ongoing). CPC does regularly review these items, but does not think it is responsible for larger academic planning. After further discussion, it was noted that the two standing committees, CPC and PRC, are not responsible for everything, and ad-hoc committees or focus groups may be needed for larger issues as they arise.

It was decided the proposed amendment (as it currently reads), would be presented to Faculty Council May meeting, with the understanding that there may be comments. A discussion on larger governance and requirements for ad-hoc committees for the Faculty would need to be brought forward at Faculty Council.

4. ADR Update (L. Swiss)

The call for the new ADR position has been issued for a one year acting role.

The Research Catalyst Award (RCA) announcement is out to the participants only. A formal announcement will be made to the faculty within a week or two. The VPR's office liked the

model used for the RCA and offered funding for 1 year. VPR has asked HSS to share the model and want to replicate it to other groups.

The Dean has asked the ADR to put together terms of reference for 2 new initiatives, and PRC would act as a review panel as well. A draft terms of reference document will be ready for PRC review at May meeting. Initiatives as follows:

- Call for Authors nearing completion of book manuscript. This would be a workshop target to improve chances of publication
- “Book” oriented supports/logistical support to someone who has their book ready for publication.

The Call for Nominations for the George Story/Henrietta Harvey Distinguished Lectureships has been issued. Deadline is Monday, May 15, 2023. Nominations to be reviewed at May meeting.

It has been decided to postpone the SSHRC connections grant application to later in the fall.

5. Other Business

It was expressed by V. Fobes and agreed by other committee members that once all grades are in the committee should have a less formal and more “social” meeting.

K. Totten noted that she is experiencing problems with Teams, and other members expressed the same concerns. It was agreed that a tutorial/learning session as a group would be organized to alleviate some of the issues being experienced.

Meeting adjourned at 10:30 a.m.

Next scheduled meeting is May 18, 2023; 9:30 a.m.

Microsoft Teams meeting

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